



Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

Board of Finance
Regular Meeting Minutes
July 18, 2018 @ 7:00 pm
Town Hall Room 1

RECEIVED
COLCHESTER, CT
2018 JUL 20 PM 2:12
GAIL E. FURMAN
TOWN CLERK

Members Present: R. Tarlov, R. Lepore, M. Egan, A. Migliaccio and A. Bisbikos

Others Present: First Selectman A. Shilosky, CFO M. Cosgrove, BOS J. Ford, R. Coyle, BOE B. Benier, M. Bylone, M. Tomasi, Town Clerk G. Furman, Tax Collector M. Wyatt, ROV D. Mrowka, M. Hayes, N. Negron, N. Andrus-Lamas and many Colchester Residents

1. **CALL TO ORDER** – R. Tarlov called the meeting to order at 7:00 pm
2. **ADDITIONS TO THE AGENDA** – No Additions
3. **APPROVAL OF MINUTES: June 20, Regular Meeting** – A. Migliaccio MOTIONED to approve the June 20th meeting minutes, SECONDED by M. Egan. All members voted in favor. MOTION CARRIED. 5/0
4. **CITIZENS COMMENTS** – M. Bylone, R. Coyle, M. Gilman, V. Rose and K. Alvarez all spoke in favor of M. Hayes and N. Negron as candidates for the vacancy.
5. **CORRESPONDENCE** – None
6. **BOARD OF FINANCE VACANCY** – M. Hayes and N. Negron were interviewed. N. Andrus-Lamas withdrew her application. Board members discussed both applicants. A. Bisbikos MOTIONED to nominate N. Negron to fill the BOF Vacancy, SECONDED by A. Migliaccio. All members voted in favor. MOTION CARRIED. 5/0
7. **BOARD OF EDUCATION** – Item has been moved to the September 5th Meeting.
8. **TOWN – Year end Budget Summary, Mitigation Plan** – A. Shilosky presented a draft of the Mitigation plan, at this point the short fall for those items of roughly \$1.4 Million has been over covered by approx. \$114,000. The rest of the budget has not been finalized.
9. **DEPARTMENT REPORTS**
 - a. **Tax Collector** – M. Wyatt stated that as of 6/29 all tax bill have been mailed. She urged anyone who hadn't received one to please contact the Tax Collector's Office. 8/1 is the due date. Any unpaid MV will be reported to DMV. On 8/1 delinquent bills will be mailed. M. Wyatt also wanted to remind people that when paying by credit/debit card there are convenience fees that apply and go directly to the processing vendor. There are other ways to pay if someone does not wish to incur those costs.
 - b. **Finance** – M. Cosgrove stressed that the reports currently are for June 30th, not year-end. Final payroll numbers are a little askew because the encumbrances zero out. The state trooper was billed again 85% instead of the 100% that was planned for, which helps to cover the costs of the police overtime. Police overtime tracked lower in than it had been in the beginning of the year.
 - i. **Program Fund** – see attached spreadsheet. Board members would like to speak with T. Quinn, Recreation Director, to get more incite regarding the fluctuation of the program

fund. R. Tarlov asked members to get questions to him and he will give them to T. Quinn. They will make arrangements to hear the answers at a future meeting.

10. FIRST SELECTMAN

- a. **Transfer requests** – None
- b. **First Selectman's report** – Senior Center received a Making Memories Grant. This grant pays for the teacher or the Making Memories program and helps those with early signs of Alzheimer's. Natural gas is coming to Colchester. Eversource plans on putting in a fuel cell by the Town Dump. No cost to the Town. Norwich Avenue is being paved. Paper Mill Bridge, grant was reapplied for after the State opened up resources for the grant. Within 4 weeks the fiber optics should be installed in Town Hall. The parking lot for Town Hall will be paved soon. Meeting rooms are being updated. Painting has already begun.

11. OLD BUSINESS –

- a. **Opengov.com – implementation status update** – R. Lepore stated that the draft is well underway and is out for review. The draft should be ready for presentation by the 1st meeting in September. M. Cosgrove reported that she has sent the 16-17 data to Opengov. They scheduled a conference call for 8/24 to review the data.
- b. **Paramedic Program – next step** – BOS has scheduled for the answers to the questions meeting for the first meeting in September. R. Coyle and R. Lepore would like to work with M. Cosgrove and EMT to review answers prior to meeting.
- c. **Police Overtime – status of review** – A. Shilosky stated there is still an ongoing search for software to help with the scheduling issues. Board Members agreed that this situation probably isn't unique to Colchester. Chairman Tarlov stated that he did not believe overtime could be solved by software and that it was a function of the 5 on and 3 off days in the contract combined with a small pool of officers. He said an eight day cycle with 2 shifts, 7 days in a week, and 10 officers did not allow for the math to work. M. Bylone offered to take a look at the requirements and see if she might be able to assist in finding a solution. A Bisbikos asked if we needed 24/7 to solve the overtime problem and the increase in overnight crime. A. Shilosky stated if we worked into a 24/7 Police coverage the cost per officer would be roughly \$150,000/year, and two officers and the square miles needing to be covered would not prevent the crimes.

12. NEW BUSINESS - None

13. LIAISONS' REPORTS – No reports

14. CITIZENS COMMENTS - None

15. ADJOURNMENT – A. Migliaccio MOTIONED to adjourn the meeting at 8:58 pm, SECONDED by R. Lepore. All members voted in favor. MOTION CARRIED. 5/0

Respectfully Submitted,

Joanie Campbell, Clerk

Attachments:

Applications for M. Hayes, N. Negron & N. Andrus-Lamas
Mitigation Plan
June Tax Collector Reports
June Finance Reports
Program Fund Spreadsheet